

# OFFICIAL TRANSCRIPT REQUEST

## BEAR RIVER HIGH SCHOOL

1450 S Main

Garland, UT 84312

Phone: (435) 257-2500 Fax: (435) 257-3899

### PLEASE PRINT CLEARLY

Date \_\_\_\_\_

Name while enrolled at BRHS \_\_\_\_\_

Graduation Year \_\_\_\_\_ Birthdate \_\_\_\_\_ Phone \_\_\_\_\_

- ❖ Transcripts are processed on **TUESDAY & THURSDAY.**
- ❖ **IN STATE** transcripts are **\$2.00** per copy  
**OUT OF STATE** transcripts are **\$5.00** per copy
- ❖ ACT Scores are included on transcripts from 1998 to current graduation year. (Some colleges will not accept ACT scores on your transcript, you may need to contact ACT and have your scores sent directly)
- ❖ Make payment to Bear River High School. Bring this request form in with your payment OR mail your request with payment to the above address (Attention: Registrar) OR scan and email to calli.richards@besd.net. You can also pay on-line. Transcript will not be sent until payment has been made.

Purpose of Transcript

\_\_\_\_\_ Admission/Scholarship Application (official)

\_\_\_\_\_ Personal Use (copy)

Please select one:

\_\_\_\_\_ Will pick up during regular school hours

\_\_\_\_\_ Mail to me at: \_\_\_\_\_

### IN STATE SCHOOLS

\_\_\_\_\_ Mail to: \_\_\_\_\_ CES (Church Education System)

(BYU Provo, Idaho, Hawaii &

LDS Business College)

\_\_\_\_\_ Dixie State College

\_\_\_\_\_ Salt Lake Community College

\_\_\_\_\_ Snow College

\_\_\_\_\_ Southern Utah University

\_\_\_\_\_ University of Utah

\_\_\_\_\_ Utah State University

\_\_\_\_\_ USU Eastern

\_\_\_\_\_ Utah Valley University

\_\_\_\_\_ Weber State University

\_\_\_\_\_ Westminster College

\_\_\_\_\_ Fax to: \_\_\_\_\_

(Fax #)

\_\_\_\_\_ (Attention)

**I authorize Bear River High School to release a copy of my transcript.**

Student Signature \_\_\_\_\_

### \*OUT OF STATE AND SCHOOLS NOT LISTED ABOVE

1. College / University \_\_\_\_\_

Person / Department \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

2. College / University \_\_\_\_\_

Person / Department \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_