

Parents:

January 9, 2018

In an effort to improve our CLAW time it has become necessary to make a few changes. It is important to remember that CLAW time is instructional time. It is valuable time that was taken out of the regular class time to provide interventions for students. It is a time when every teacher is available to help students. It is not, and has never been our intention to simply give students an hour lunch. Because their time here at school is valuable, we wish to increase the use and effectiveness of CLAW time. Starting next week, January 16th, the following changes will be in effect:

Every student (excluding those who attend BATC) will be required to attend CLAW time at least 20 times in a trimester. They will need to attend 10 times the first 6 weeks before midterm, and 10 times the last 6 weeks before the end of the trimester. Each student will be given a signature card. The cards will be distributed to them this week by their third hour teacher. The cards will then be collected again at the end of the trimester (February 28th) by third hour teachers. Students will take the card with them when they attend CLAW time. The teacher will sign the card showing that they attended. It was agreed by the faculty that a student must attend for a minimum of 20 minutes for it to count. Each student will need to have the card signed a total of 10 times before it is handed in. This represents approximately 2 times a week over a 6 week period. **It is the student's responsibility to keep track of their card.** Students are encouraged to attend CLAW time more often. As an incentive, students who attend CLAW time and have their card signed more than 15 times will be entered into a drawing for prizes. At the end of the 6 week period, those students who have not attend CLAW time 10 times will receive consequences from the administration.

We will continue to send out slips every third hour, right before CLAW time, to remind students who are referred where they are expected to be. When a student's grade drops below 63% they are automatically referred to CLAW time and will receive a slip. Students who are referred are required to be in CLAW time until such time as their grade is at or above 63%. Even if they have already attended their 10 times.

CLAW time is a great opportunity to receive extra help and extra time to complete assignments. It is a gift and privilege that we hope everyone will take advantage of. We understand these changes put more responsibility on the students to plan for and use CLAW time to their advantage. We expect these few changes will encourage more students to take advantage of CLAW time.

We ask that you periodically ask to see your students CLAW time signature card and talk to them about how they are using this valuable time. Encourage them to use this time to improve their learning and chance for success here at Bear River High School

Sincerely the Bear River High Administration

Teacher Expectations:

- Slips will still go out 3rd hour to remind those students who are below 63% that they need to be in CLAW time. Make sure students receive the slip and know that they need to attend CLAW time.
- If you refer students, it will be up to you to ensure that they attend your CLAW time.
- You will need to sign the card of those students who attend CLAW time in your class. Please no initials, or stamps that can be forged, ordered online, or easily duplicated. A full signature is much preferred or a signature stamp.
- It is up to you whether you sign a student's card or not. Cards will not be signed for open gym or the library unless an exception is made. The faculty agreed that a student must attend for a minimum of 20 minutes for the time to count. If a student attends after school tutoring with you for over 20 minutes, it is up to you if you choose to sign their card for that time. Cards may also be signed for club meetings or guest speakers.
- Cards need to be turned in to you by February 28th. You may need to start collecting them in advance in case a student is absent. You will need to ensure every student enrolled in your class turns in a card, whether completed or not. Everyone must be accounted for. We will have an office aid come around at the end of 3rd hour to collect the cards. Please fill out the form below for each student in your third hour who did not have all their signatures.
- Students who attend Bridgerland Applied Technology College are not required to attend CLAW time. The bus schedule for BATC does not at this time allow for students to attend, therefore these students will not be required to hand in a signature card.
- If you know a student has been referred to your class for some time but has not attended, ask to see their card so you know where they are going. If they are going to another teacher, and you feel they should be coming to you, please talk to the other teacher to have them send the student to you. If they continue to not attend we expect you to contact parents and let them know the student is doing poorly in your class but is not attending CLAW time to get the help they need.

Student expectations:

- CLAW time is instructional time, therefore **all students (with the exception of those enrolled at Bridgerland) are required to attend CLAW time a minimum of 20 times a trimester**. Ten times before midterm, and ten times after. Please understand this represents a minimum of twice a week to meet the required 10 times each half trimester. However, those who attend 15 or more times will be rewarded by having their names put into a drawing for prizes. (Juniors, ACT prep does count as attendance to CLAW time. You will still need a signature from the teacher however.)
- If your grade is below 63% you will be referred to CLAW time and must attend until your grade is above 63%. This is for your own success! Please do not waste the opportunity.
- Every student will be given a signature card. **It is your responsibility to keep track of the card and have the teacher sign the card each time you attend CLAW time**. You must attend a minimum of 20 minutes for the teacher to sign your card. If you lose your card, you can receive a new one from your 3rd hour teacher. However if you are unable to provide proof of past signatures you may need to start over collecting signatures.
- Cards will be turned in to your 3rd hour teacher and be collected by the office February 28th. You will need to have all 10 signatures before that time.
- **Students who attend Bridgerland Applied Technology College are not required to attend CLAW time**. The bus schedule for BATC does not at this time allow for students to attend, therefore these students will not be required to hand in a signature card.

CLAW time is a great opportunity to receive extra help and extra time to complete assignments. It is a gift and privilege that we hope everyone will take advantage of. Failure to attend CLAW time when required or to receive the required number of signatures will result in consequence from the administration. This may include administrative U's, a meeting with parents to sign and attendance contract, and/or placement in a study hall class that will eliminate your option for CLAW time